



Prince House – NTU Hsiu Chi House

Accommodation Regulations

To maintain a clean and peaceful living environment, and to promote self-discipline and mutual respect in the community, Prince House NTU Hsiu Chi House Service Center hereby establishes this living convention and urge all residents to work together to implement it in order to improve the quality of living.

I. Personal self-discipline:

1. Please keep regular hours for normal personal daily routine; residents should respect and be considerate to each other.
2. Pay attention to personal health management, and truly abide by the government's and the University's epidemic prevention regulations.
3. Avoid talking, singing or playing musical instruments loudly in the hallway or dormitory so as not to disturb others.
4. Keep the room neat and clean.
5. No theft, gambling, brawls, fighting or playing mahjong.
6. It is forbidden to lend dormitory door keys and the key fob to non-resident.
7. **It is forbidden to cook inside the room and install electrical appliances without permission, which will endanger public safety.**
8. Register your visitors according to the regulations.
9. **Do not leave personal belongings (e.g. shoes, rain gear, bicycles, plants, baby strollers, etc.) or any other articles in public spaces (e.g. hallways, elevator walls, emergency exit stairs, roof, etc.)**
10. All kinds of animals are not allowed in Hsiu Chi House.
11. Without permission, do not open other residents' rooms, drawers, cabinets, or take other people's property.
12. Take good care of your valuables.
13. Pay attention to your appearances and etiquette. Do not leave the dormitory in underwear only, shirtless or barefoot. Do not wear slippers or outlandish outfits in and out of Hsiu Chi House.
14. Do not throw objects including but not exclusive to instant noodles, tissue paper, toilet paper, tampon, paper scraps, fruit peel, kitchen waste into the toilet, water dispenser, washbasin, sink or ditch, and strive to follow the rules for garbage classification and environmental protection. Bicycles should be parked in the designated area around.
15. Turn off the lights and water whenever possible, save electricity and water as a good habit of saving energy.
16. **Upon checking out, please keep your room clean and tidy. If there is anything not cleaned, or facilities damaged or missing, you will be liable for compensation.**

II. Group life:

1. Public property or public facilities shall not be moved or misappropriated without authorization. Please use with care for their longevity together.
2. To hold group activities or use recreational facilities in the common hall, Hsiu Chi study, or the reaction room, please inquire and register at the service center (front desk) in advance and abide by all relevant regulations.
3. Pay attention to your room access, and form the habit of closing and locking the door behind you; keep an eye on and report about strangers to prevent any illegal activities.
4. In case of any problems, violation against the regulations, or illegal incidences, please report to the management immediately.
5. To avoid disturbing other residents and to maintain the quiet living environment, please use the facilities during designated hours:
 - (1) The television in the lounge should be turned down to the minimum volume after 11:00 p.m. so other residents can rest.
 - (2) Use the leisure and fitness equipment with care, and stop using after 11:00 p.m.
6. Bicycles, motor vehicles should follow the traffic rules and be parked orderly in accordance with the parking regulations.
7. **Smoking is strictly prohibited on Shui Yuan campus (both indoor and outdoor).**
Please respect the rights of others not to breathe in secondhand smoke.
8. Comply with the operating instructions of all electrical facilities in public areas to avoid any danger.

Prince House – NTU Hsiu Chi House

Floor _____ Room No. _____

Name : _____

Date : _____

Personal Information Protection Notification: Under the protection of the law, personal Information Is collected to assist us in making your reservation and providing the services.